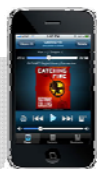


## OVERDRIVE: HOW TO GET STARTED

1. Download and install free software
  - a. Adobe Digital Editions  
(<http://tinyurl.com/ctdl-adobe>)
  - b. OverDrive Media Console  
(<http://tinyurl.com/ctdl-console>)
2. Activate the software with an Adobe ID (this allows you to transfer eBooks to multiple computers and devices)
3. Go to [www.laketralvislibrary.org](http://www.laketralvislibrary.org)
4. Click the DOWNLOAD button at the top of the page
5. When you arrive at the Central Texas Digital Library page, click SIGN IN
6. Select Lake Travis Community Library from the drop box
7. Enter your library card number (found on the back of your card)
8. Enter your PIN number (your telephone number, minus 512 area code and hyphen)
9. Browse the digital library and find an item
10. Click ADD TO CART to begin the checkout process
  - a. Be aware of the item's compatibilities with the PLAYS ON icons
  - b. If the only option is PLACE A RESERVE, the item is checked out and you can place it on hold
11. Click PROCEED TO CHECKOUT
12. Click CONFIRM CHECKOUT
13. Now the item is checked out to your OverDrive account
14. Click DOWNLOAD
15. You may now save the file to your computer and/or transfer it to a device

Download the OVERDRIVE app to access the virtual library from your smart phone.



## FREQUENTLY ASKED QUESTIONS

### How many titles can I check out at a time?

→ 5

### How long can I keep the titles that I check out?

→ 14 days for eBooks

→ 7 days for audio books

### Do I have to return the items that I check out?

→ *No, they will automatically disappear from your account at the end of the lending period*

### Can I return items?

→ *Only eBooks can be returned early*

### Can I renew items?

→ *No*

### What happens when I place a title on hold?

→ *You will receive an email when it is available, then you have 3 days to check the item out*

### How many items can I have on hold at the same time?

→ 3

## WANT MORE HELP?

Go to <http://tinyurl.com/ctdl-help>

OR

Schedule an appointment for computer help on Thursday mornings at the library



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[www.laketralvislibrary.org](http://www.laketralvislibrary.org)