

**MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT  
BOARD OF TRUSTEES  
September 11, 2006**

At 6:30p.m., President Carol Black called the forty-sixth meeting of the Trustees of the Lake Travis Community Library District to order. The meeting was convened in the Lake Travis Community Library. Board Members present were Carol Black, Nancy Pencsak, Dan Pedersen and Mary Whitaker. Absent Board member was Bob Johntz. Attendees were Sharon Temple, Jean Dowdy, and Ginger Gober.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

The first order of business was the approval of the August 21, 2006 minutes. Carol Black made a motion to approve the minutes as presented. Mary Whitaker seconded the motion. The motion passed.

There was no Citizens Participation (any topic not on the agenda)

Librarian's Report:   Reports 2005-2006:  
                          TexShare - 247 TexShare cards issued during the year;  
                          Loan Star Performance Report & Loan Star Financial Status Report filed  
                          \*2007 grant \$2,082 (online databases as requested by patrons)

Conflict of Interest forms. Sue Gilman is now an official notary.

Interviewing for a Weekend Library Page (clerk) and Part-time Library Assistant II.

Monthly Statistics    TexShare Cards - 38  
                          New Patrons 165; renewals 82  
                          ILL requests – 13  
                          Volunteer hours – 546.5  
                          Circulation - 9331

**YEARLY STATS:**

	Sept.-March	April-August	TOTAL
New Patrons	281	917	1,198
Circulations	16,091	34,050	50,141
Volunteer Hours	2,435.5	2,257	4,692.5
Door Count	2,611	18,434	21,045
TexShare Cards			247
ILL			53

Programs and Services:    Storytimes    - Preschool, Toddler, Babies, Preschool/Toddler, Elementary  
                          Activities    -It's A Girl Thing bookclub,  
                          Lemony Snicket "The End" book release party w/ Thirsty Mind  
                          Monster Mash Parade

Citizens Participation: Jean Dowdy commented on StoryTime Program for the Briarcliff Community.

Agenda item number 10 was moved up to accommodate Ginger Gober's schedule.

A discussion was held regarding the Population Numbers from the State Library. Ginger Gober presented information from the US Census which documents an approximate LTCLD Service Population of 21,361. A meeting with Texas State Library Director, Peggy Rudd is anticipated.

There was no Citizens Participation.

A discussion was held regarding the need to update the Library Policy Manual, concerning unattended children, the website policy, acknowledgement of donations, and issues of confidentiality.

There was no Citizens Participation.

Dan Pedersen made a motion to approve the changes to the Policy Manual. Nancy Pencsak seconded the motion. The motion passed.

A discussion was held regarding naming of a Lay Representative to The Central Texas Library System. Nancy Pencsak will serve as Lay Representative and Carol Black will serve as alternative Lay Rep. A letter containing CTLS's position on the Texas Sunset Commission was presented

There was no Citizens Participation.

Carol Black made a motion directing Dan Pedersen to write a letter to the Texas State Library voicing the Board's disapproval of the changes proposed by the TSL, Dan Pedersen seconded the motion. The motion passed.

A discussion was held regarding the Library Web Site. The label on the link to Amazon.com will be changed to reflect the donations to the Friends of the LTCL.

There was no Citizens Participation.

With permission to hire a Library Programming Consultant given at a previous meeting, a discussion was held regarding the need for a Library Programming Committee. Carol Black asked for candidates for this committee.

There was no Citizens Participation.

Carol Black made a motion to form a Library Programming Committee, Mary Whitaker seconded the motion. The motion passed

A discussion was held regarding the Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election. The Board cast their votes in the TML Trustees Election. Greg Ingham (Place 11), Harold Dominguez (Place 12), Byron Black (Place 13), and Pat Norris (Place 14) were elected by majority vote by the LTCLD to serve a 6 year term. The LTCLD ballot will be mailed to TML.

There was no Citizens Participation.

Carol Black adjourned the meeting at 7:41p.m. to go into Executive Sessions for one agenda item. The Executive Session began at 7:47 p.m.

Agenda Item #1: The Board of Trustees met in Executive Session as permitted under the Texas Open Meetings Act, Government Code 551.072 – Deliberations Regarding Real Property, to deliberate the purchase, exchange, lease or value of real property if deliberation in an open meeting would have a detrimental effect on the position of the governmental body in negotiations with a third person.

a. Search for library site

The closed session ended on September 11, 2006 at 8:06p.m.

Carol Black reconvened the open meeting on September 11, 2006 at 8:07p.m.

There was no Citizens Participation

No action was taken on Closed Session matters.

Comments –Board Members

A discussion was held regarding future meetings of the Board of Trustees for the Lake Travis Community Library District. The next meeting will occur at on October 9, 2006 at 6:30 p.m. Other meetings will be on November 13, 2006 at 6:30 p.m, and on December 11, 2006 at 6:30 p.m.

President Carol Black stated that since there was no further business the meeting was adjourned. The meeting was adjourned at 8:16p.m.

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Nancy Pencsak, Secretary  
Board of Trustees  
Lake Travis Community Library District