

MINUTES OF LAKE TRAVIS COMMUNITY LIBRARY DISTRICT
BOARD OF TRUSTEES
March 13, 2006

At 6:30 p.m., President Nancy Pencsak called the thirty-seventh meeting of the Trustees of the Lake Travis Community Library District to order. The meeting was convened in the Lake Travis High School/Community Library. Board Members present were Nancy Pencsak, Bob Johntz, Carol Black, and Dan Pedersen. Attendees were Sharon Temple and Jean Dowdy.

The Pledge of Allegiance to the Flag of the United States of America and the Flag of the State of Texas were recited.

The next order of business was the approval of the February 27, 2006 minutes. Dan Pedersen made a motion to approve the minutes. Bob Johntz seconded the motion. The motion passed.

Financial data had been received over the weekend, thus the treasurer's report was postponed until the April 10th meeting.

Citizens Participation

Jean Dowdy asked the Board where the next Board meeting would be held. Nancy Pencsak stated that the next meeting would be held at the Lohman's Crossing location. The address is 2300 Lohman's Spur, Suite 100, Austin, TX 78734.

Sharon Temple gave the Librarian's Report.

The library has received the Open Government & Public Information Training DVD. Board members are encouraged to take the training.

The Board will hold their next meeting at the new location in the workroom. If others are to use the workroom for meetings, the Board needs to set a use policy.

During the month of January, there were 63 new patrons. Fifteen TexShare Cards were issued, and volunteers logged 315 hours. The library circulation totaled 2611 items.

In addition to the regular storytimes, Mrs. Temple conducted two storytimes in Briarcliff.

Attendance at the last one in Briarcliff was fifteen children and six adults.

At the April 10th meeting of the Board, Mrs. Temple requested that we honor the entrants and winners of the logo contest.

Sharon Temple gave a report on the status of the move to the temporary library site.

A Temporary Certificate of Completion was issued by the Lakeway Planning, Development, and Code Enforcement Department. The following items must be corrected or completed and re-inspection called for before expiration of the Temporary Certificate of Completion:

- *Screen A/C units from view.
- *Contact CBC for a final inspection.

At the temporary library site, the contractor has been paid for everything except the labor to assemble shelving. He has donated \$3000 of his fee to the library. Nancy Pencsak recommended that the Board send him a letter of thanks and the form for tax purposes. The security system has been installed and will become operational on March 14th. Additionally, the phones will be installed on the same date. Some patrons have commented that they like the sign at the new site. Another desk is to be delivered, and the computer system will then be installed at the library desk locations. The computer system vendor imported 13,698 titles and did not lose any information.

The phone number for the library will remain the same: 512-263-2885.

Regarding the shelving units, delivery was made and seven units were found to be damaged beyond use. Acceptable shelving has been installed. Wall shelving units are firmly anchored. Mrs. Temple wanted to especially recognize the efforts of Colleen Cunningham, Ginger Gober, Rhonda Hostetler, and Ann Holt. They have been outstanding in their efforts to make the move succeed.

On June 3rd, there will be a Kick-off for the Summer Reading Program. Children will register so as to have library personnel encourage them to read. Mail-outs were also discussed. Texas State Library children's materials have already been received. Adults will be asked to join the Adult Summer Reading Program.

Mrs. Temple discussed the Grand Opening/Summer Reading Program Weekend Celebration scheduled for June 2nd, 3rd, and 4th. The Chamber of Commerce will be asked to participate in a "ribbon cutting" ceremony on June 2nd at 11:00 a.m. at the library. An Open House will follow from 11:00 a.m. until 6:00 p.m. Dan Pedersen proposed that a "Wipe The Slate Clean" fine amnesty be considered for that weekend only. Mr. Pedersen made a motion to have the Grand Opening on June 2nd and the Summer Reading Program Kickoff June 3rd and 4th. Bob Johntz seconded the motion. The motion passed.

Dan Pedersen reported on Election Plans for the May 2006 Election. As the candidate submission deadline was 5:00 p.m. March 13th, a drawing was held at 6:25 p.m. to determine places on the ballot. Nancy Pencsak will be first on the ballot, Carol Black second, and Mary Whitaker third. Mr. Pedersen stated that the letter to the Justice Department has been mailed. If no write-in candidates are submitted by 5:00 p.m. on March 20th, the Board of Trustees can cancel the election. Should the election be canceled, Bob Johntz asked if the District would still pay money to Travis County. Mr. Pedersen stated that there may be some cost.

In the absence of Mary Whitaker the report on seeking grants was postponed until the April 10th meeting.

Sharon Temple sent a letter to the Lakeway Civic Corporation requesting money for three computers, chairs, and a color laser printer. As they have questions regarding this request, they have asked that representatives attend their April meeting. It was noted that in the past the LCC has given money to the LTCL for computer access.

Because the Lake Travis Independent School District has housed the LTCL for twenty-one years, Nancy Pencsak suggested that the Library District present the LTISD with a plaque. This will be given in honor of the many relationships with LTISD Board trustees, administrators, librarians, students, and parents. Bob Johntz made a motion to have the plaque made to recognize the high school and district for their many years of support. Carol Black seconded the motion. Motion passed.

The Board of Trustees did not go into Executive Session.

A discussion was held regarding future meetings of the Board of Trustees for the Lake Travis Community Library District. The next meeting will occur at 6:30 p.m. on March 20, 2006. Other meetings are scheduled at 6:30 p.m. on April 10, 2006 and May 8, 2006 at 6:30 p.m.

President Nancy Pencsak stated that since there was no further business the meeting was adjourned. The meeting was adjourned at 7:31 p.m.

Carol Black, Secretary
Board of Trustees
Lake Travis Community Library District